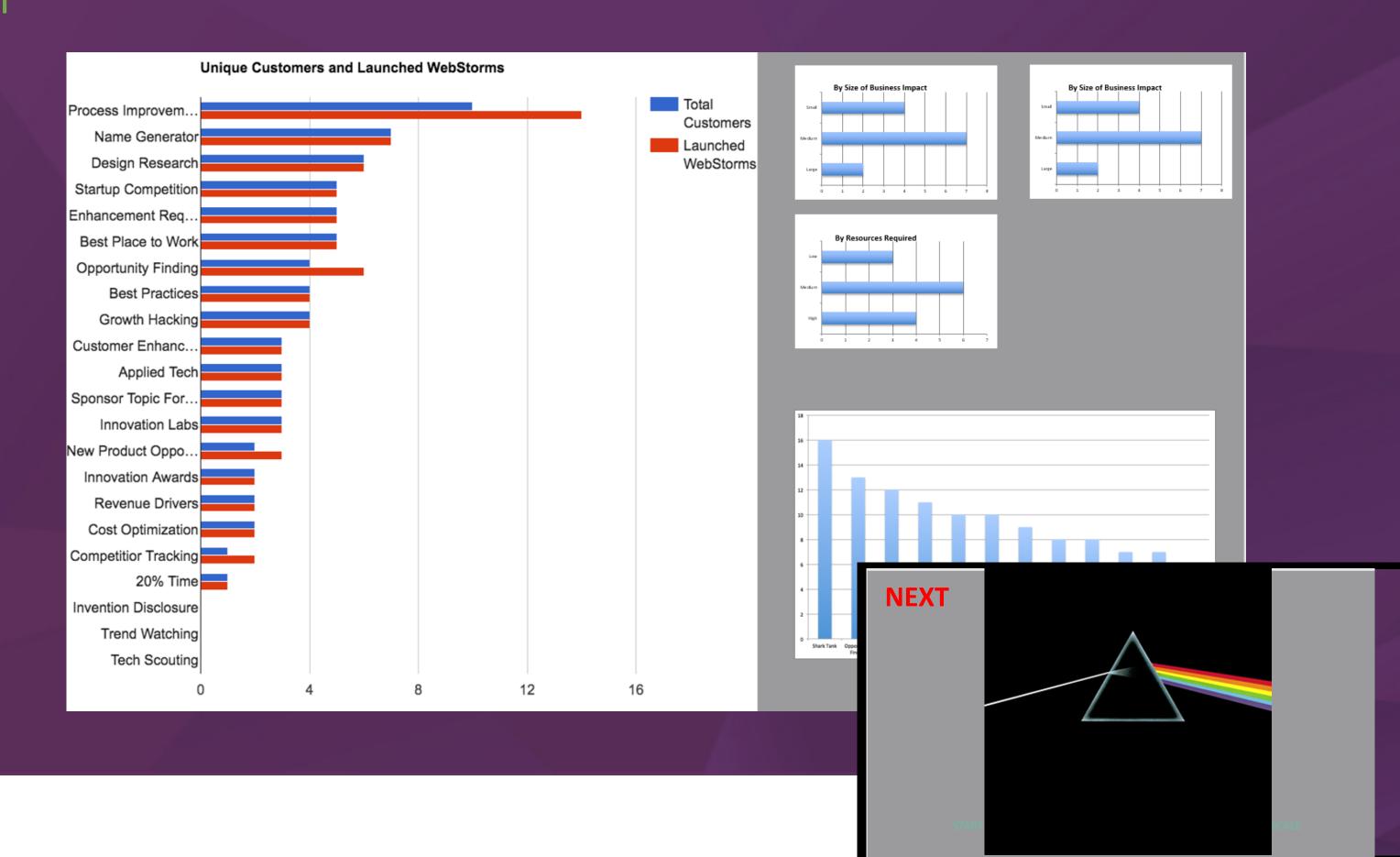
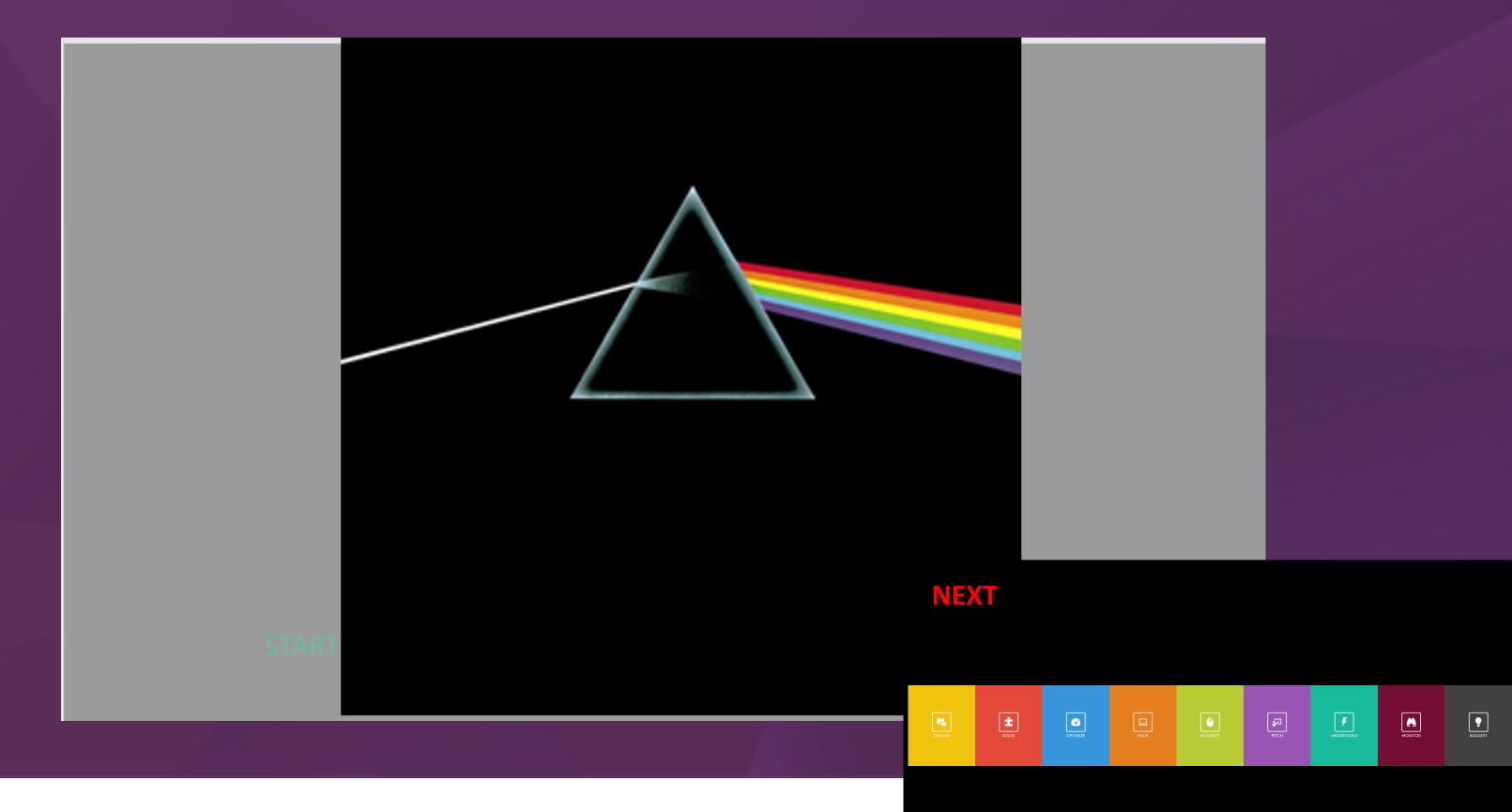
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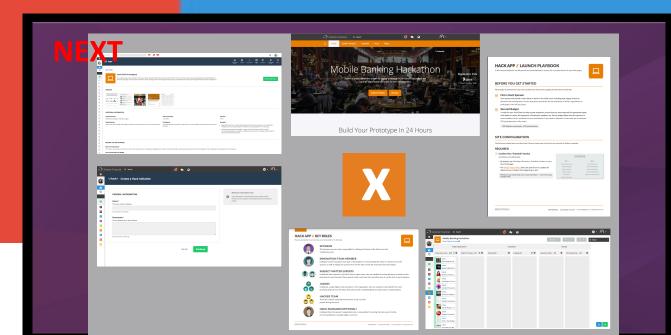


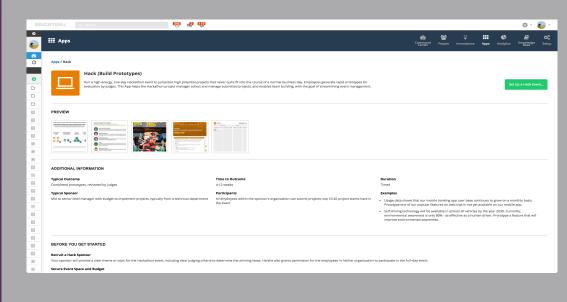


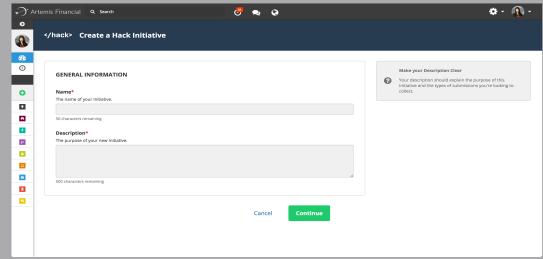






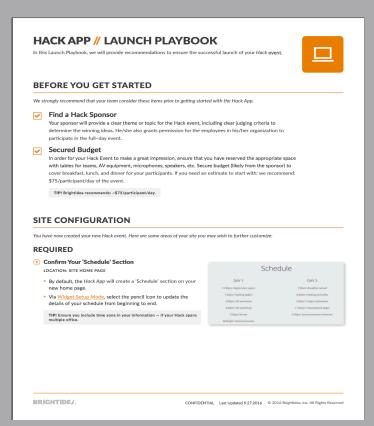




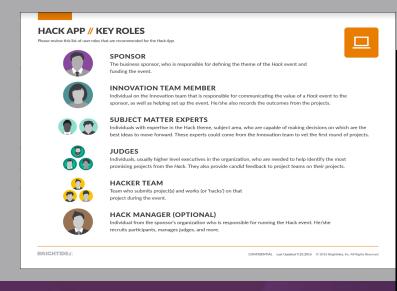


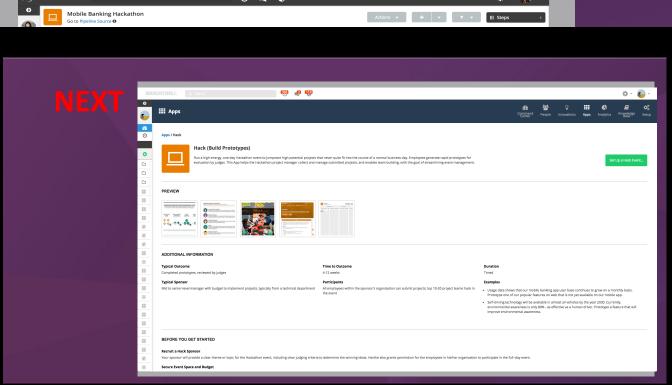




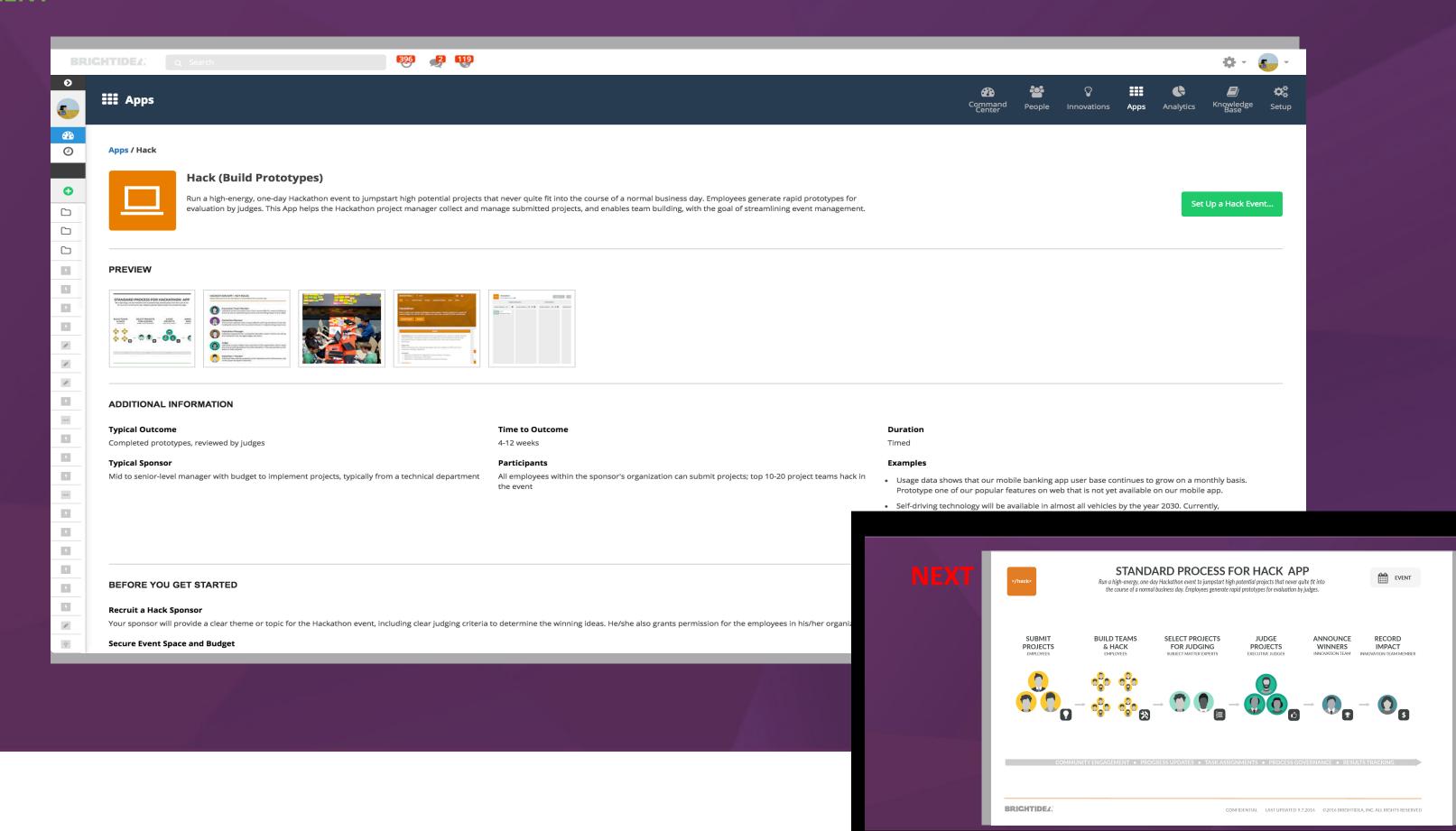


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STANDARD PROCESS FOR HACK APP

Run a high-energy, one-day Hackathon event to jumpstart high potential projects that never quite fit into the course of a normal business day. Employees generate rapid prototypes for evaluation by judges.



SUBMIT PROJECTS EMPLOYEES

BUILD TEAMS & HACK **EMPLOYEES**

SELECT PROJECTS FOR JUDGING

SUBJECT MATTER EXPERTS

JUDGE **PROJECTS**

EXECUTIVE JUDGES

ANNOUNCE WINNERS

INNOVATION TEAM

RECORD IMPACT

INNOVATION TEAM MEMBER





















COMMUNITY ENGAGEMENT • PROGRESS UPDATES • TASK ASSIGNMENTS • PROCE

BRIGHTIDE

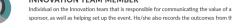
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HACK APP // KEY ROLES



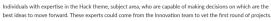
SPONSOR The business sponsor, who is responsible for defining the theme of the Hack event and funding the event.







sponsor, as well as helping set up the event. He/she also records the outcomes from the projects.





promising projects from the Hack. They also provide candid feedback to project teams on their projects.



Team who submits project(s) and works (or 'hacks') on that project during the event.



HACK MANAGER (OPTIONAL)

Individual from the sponsor's organization who is responsible for running the Hack event. He/she recruits participants, manages judges, and more.

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HACK APP // KEY ROLES

Please review this list of user roles that are recommended for the Hack App.



SPONSOR

The business sponsor, who is responsible for defining the theme of the *Hack* event and funding the event.



INNOVATION TEAM MEMBER

Individual on the Innovation team that is responsible for communicating the value of a *Hack* event to the sponsor, as well as helping set up the event. He/she also records the outcomes from the projects.



SUBJECT MATTER EXPERTS

Individuals with expertise in the Hack theme, subject area, who are capable of making decisions on which are the best ideas to move forward. These experts could come from the Innovation team to vet the first round of projects.



JUDGES

Individuals, usually higher level executives in the organization, who are needed to help identify the most promising projects from the *Hack*. They also provide candid feedback to project teams on their projects.



HACKER TEAM

Team who submits project(s) and works (or 'hacks') on that project during the event.

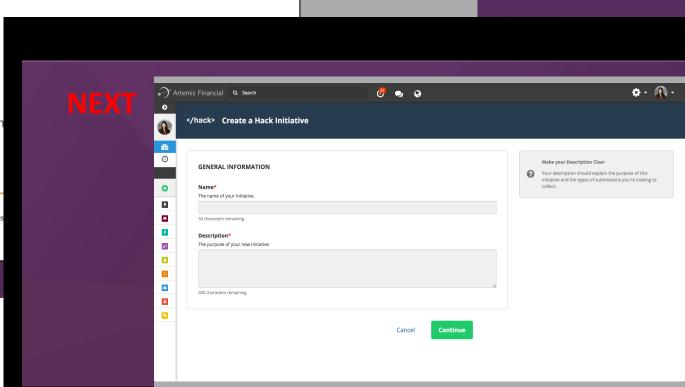


HACK MANAGER (OPTIONAL)

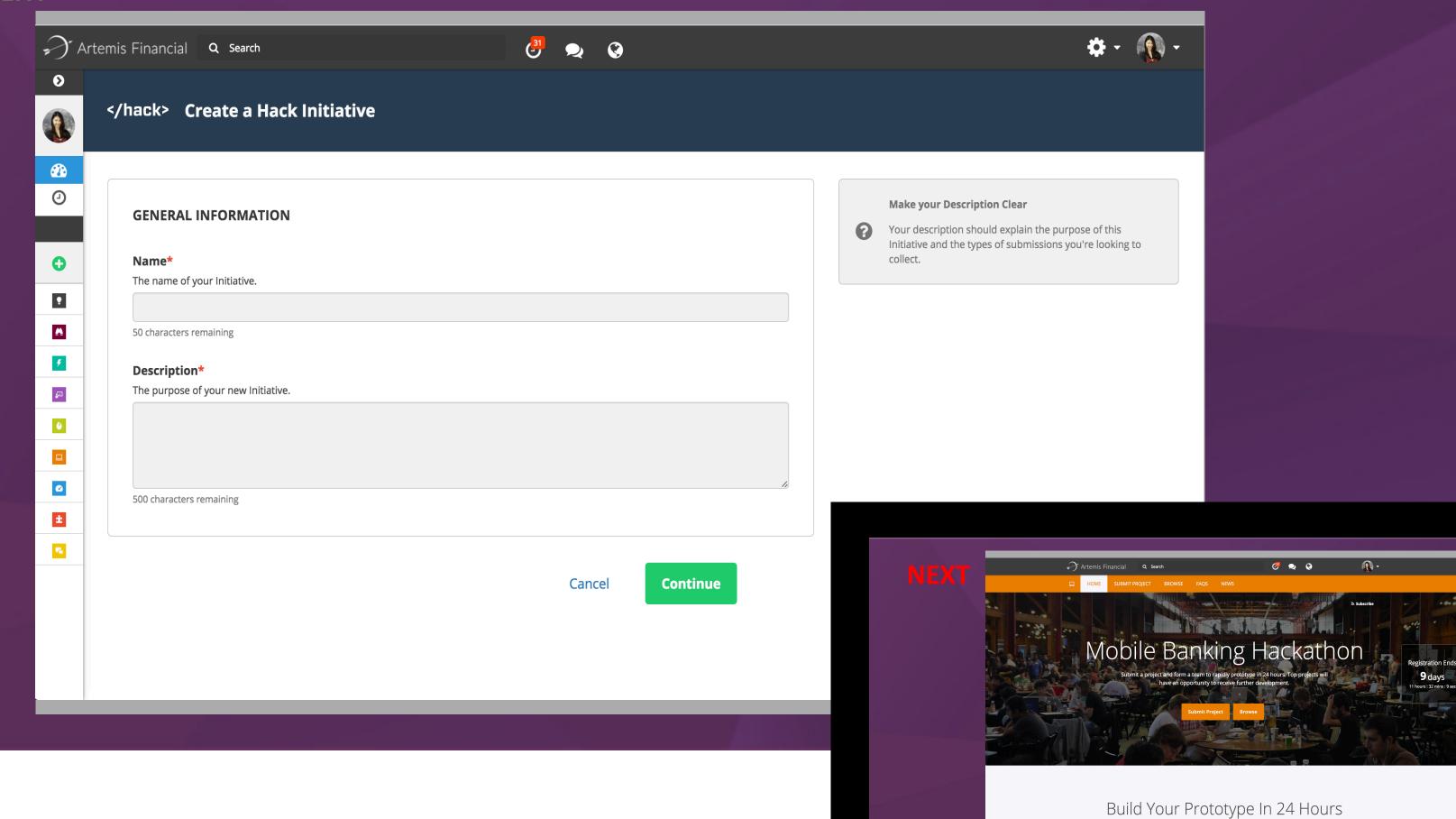
Individual from the sponsor's organization who is responsible for running th recruits participants, manages judges, and more.

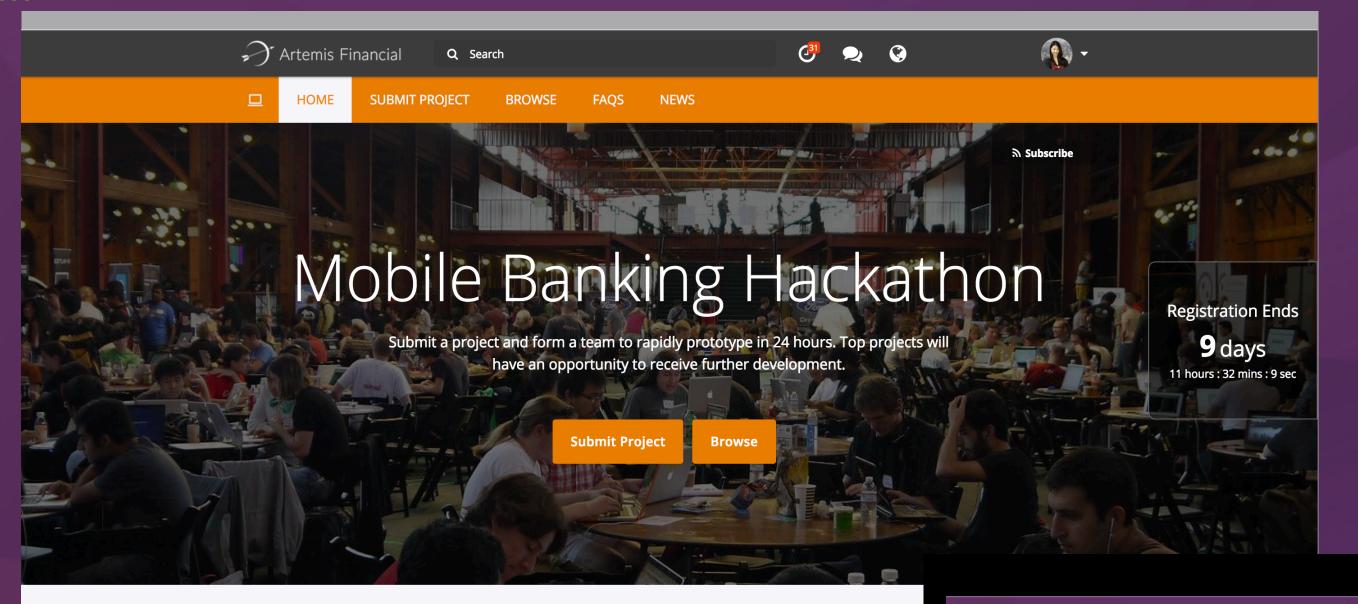
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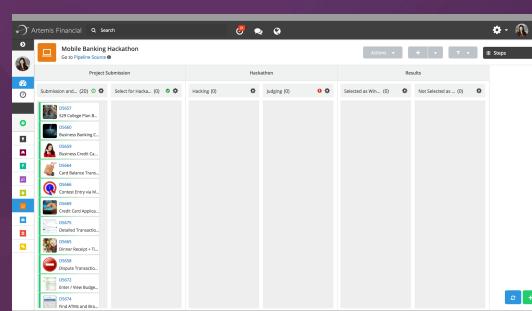


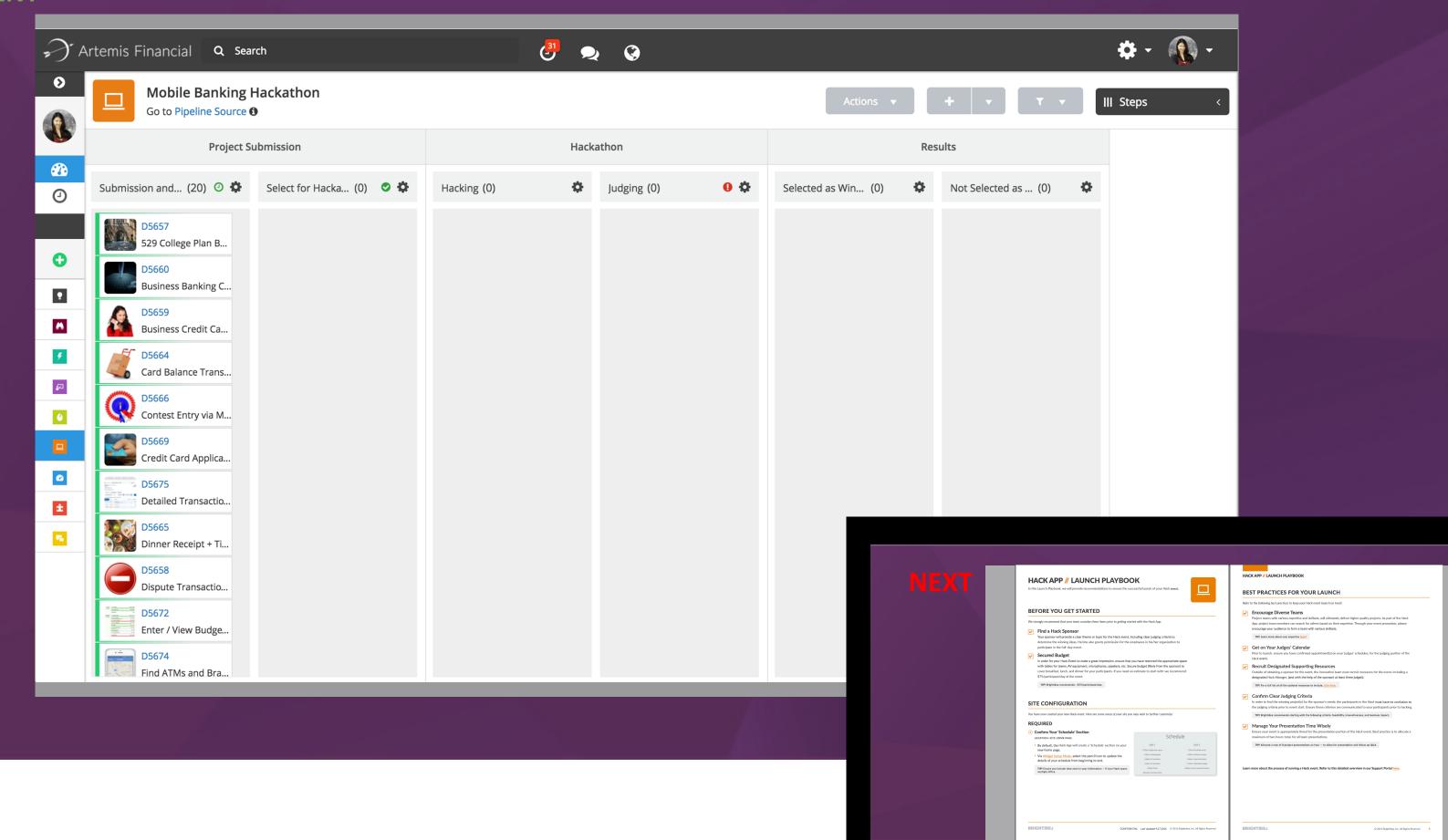






Build Your Prototype In 24 Ho





HACK APP // LAUNCH PLAYBOOK

In this Launch Playbook, we will provide recommendations to ensure the successful launch of your Hack event.



BEFORE YOU GET STARTED

We strongly recommend that your team consider these items prior to getting started with the Hack App.

Find a Hack Sponsor

Your sponsor will provide a clear theme or topic for the Hack event, including clear judging criteria to determine the winning ideas. He/she also grants permission for the employees in his/her organization to participate in the full-day event.

Secured Budget

In order for your Hack Event to make a great impression, ensure that you have reserved the appropriate space with tables for teams, AV equipment, microphones, speakers, etc. Secure budget (likely from the sponsor) to cover breakfast, lunch, and dinner for your participants. If you need an estimate to start with: we recommend: \$75/participant/day of the event.

TIP! Brightidea recommends: ~\$75/participant/day.

SITE CONFIGURATION

You have now created your new Hack event. Here are some areas of your site you may wish to further customize:

REQUIRED

BRIGHTIDE

1 Confirm Your 'Schedule' Section

LOCATION: SITE HOME PAGE

- By default, the Hack App will create a 'Schedule' section on your new home page.
- Via Widget Setup Mode, select the pencil icon to update the details of your schedule from beginning to end.

TIP! Ensure you include time zone in your information — if your Hack spans multiple office.

DAY 1 DAY 2 12:30pm: Registration opens 1:30pm: Anaking begins 2:00pm: API workshop 3:00pm: API workshop 1:50pm: Dinner 2:00pm: API workshop 4:00pm: Announcement of winners Midnight: Food and snacks

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HACK APP // LAUNCH PLAYBOOK

BEST PRACTICES FOR YOUR LAUNCH

Refer to the following best practices to keep your Hack event launch on track!

Encourage Diverse Teams

Project teams with various expertise and skillsets, will ultimately deliver higher quality projects. As part of the *Hack App*, project team members can search for others based on their expertise. Through your event promotion, please encourage your audience to form a team with various skillsets.

TIP! Learn more about user expertise here!

✓ Get on Your Judges' Calendar

Prior to launch, ensure you have confirmed appointment(s) on your 'judges' schedules, for the judging portion of the

✓ Recruit Designated Supporting Resources

Outside of obtaining a sponsor for the event, the innovation team must recruit resources for the event, including a designated *Hack Manager*, (and with the help of the sponsor) at least three *judge(s)*.

TIP! For a full list of all the optional resources to include, click here.

Confirm Clear Judging Criteria

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In order to find the winning project(s) for the sponsor's needs, the participants in the *Hack* must have no confusion to the judging criteria prior to event start. Ensure these criterion are communicated to your participants prior to hacking.

TIP! Brightidea recommends starting with the following criteria: feasibility, innovativeness, and business impact.

Manage Your Presentation Time Wisely

Ensure your event is appropriately timed for the presentation portion of the *Hack* event. Best practice is to allocate a maximum of two hours total, for all team presentations.

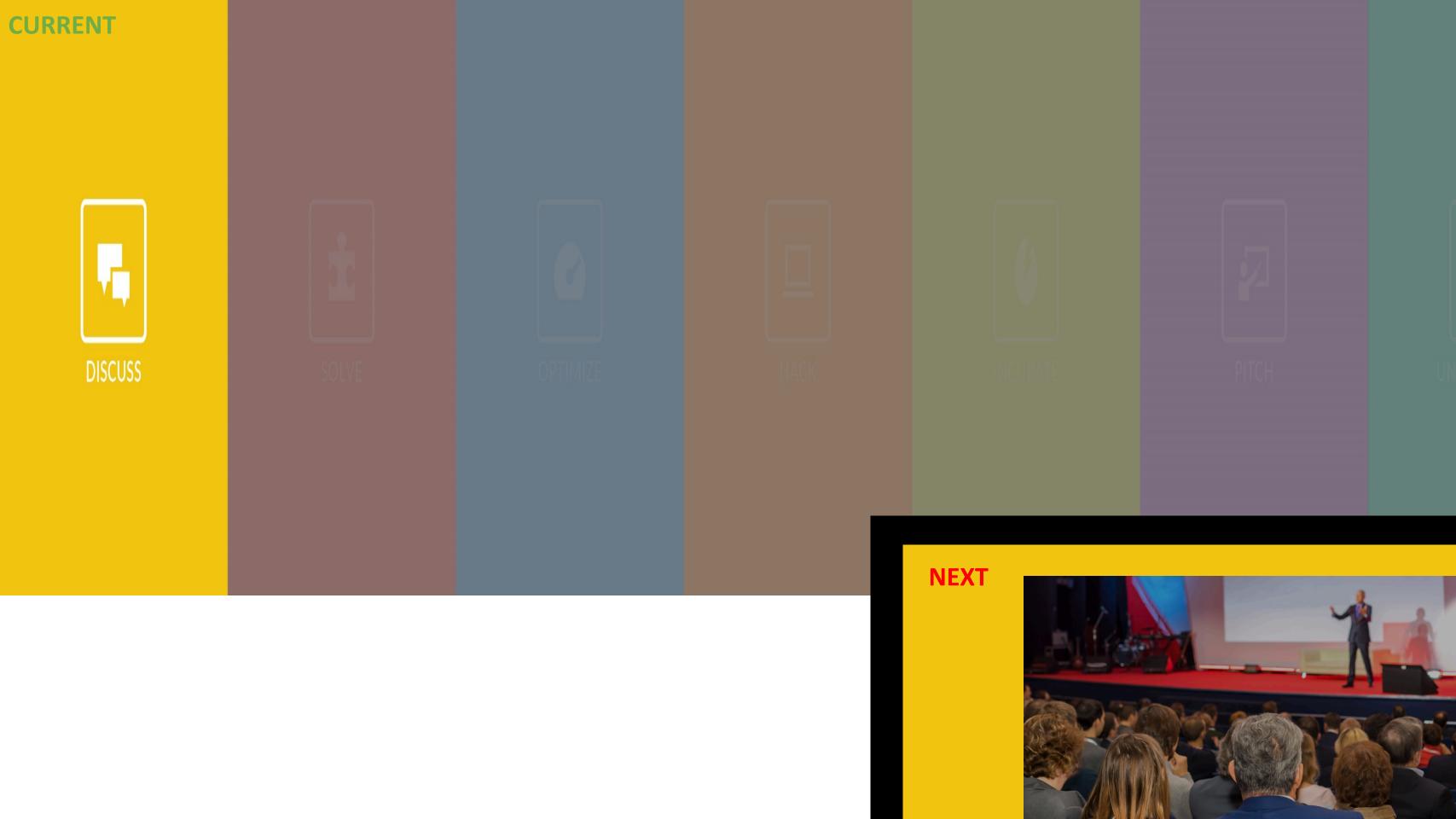
TIP! Allocate a max of 8 project presentations an hour — to allow for presentation and follow up Q&A.

Learn more about the process of running a Hack event. Refer to this detailed overview in our Support Portal he



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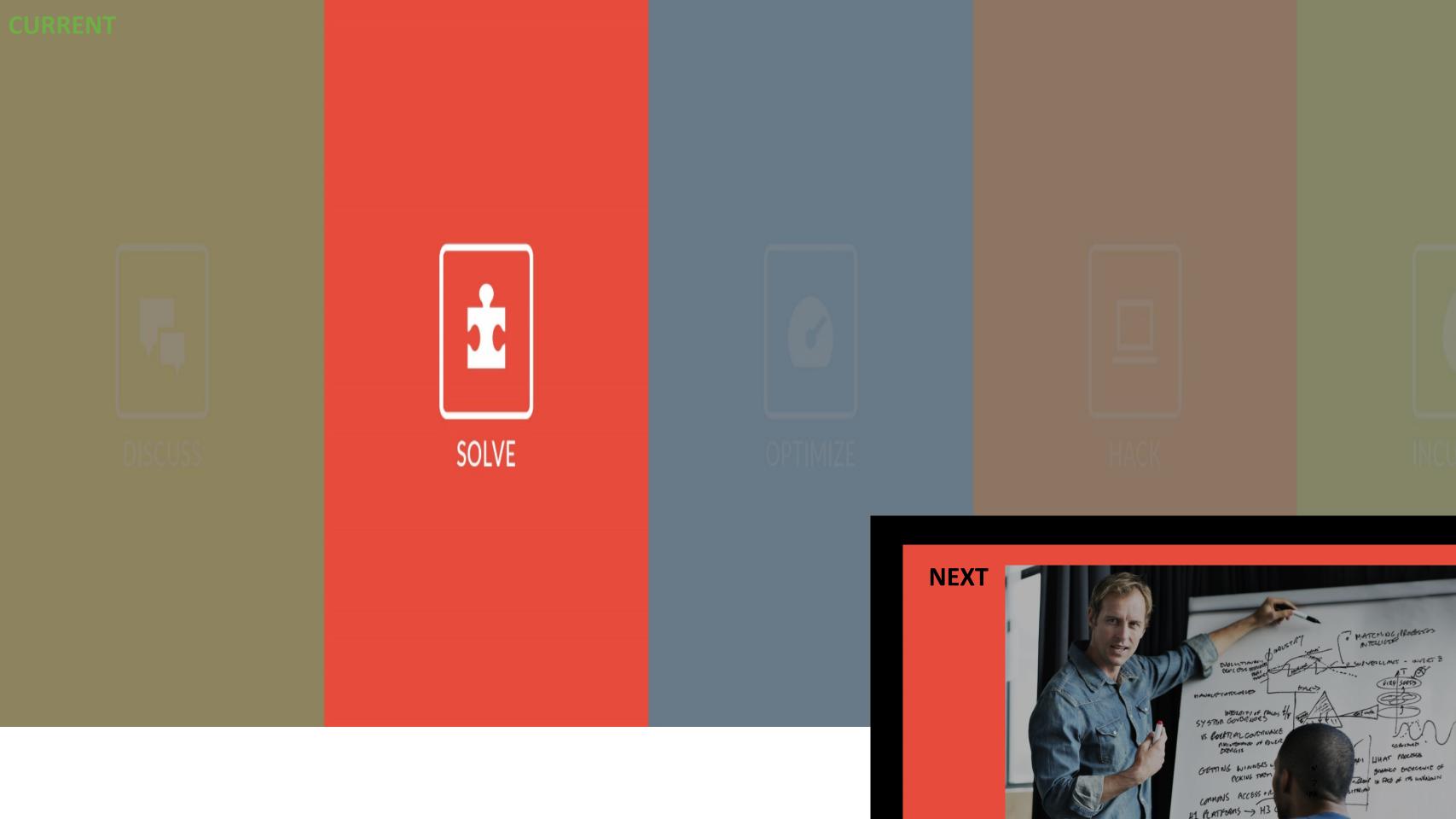




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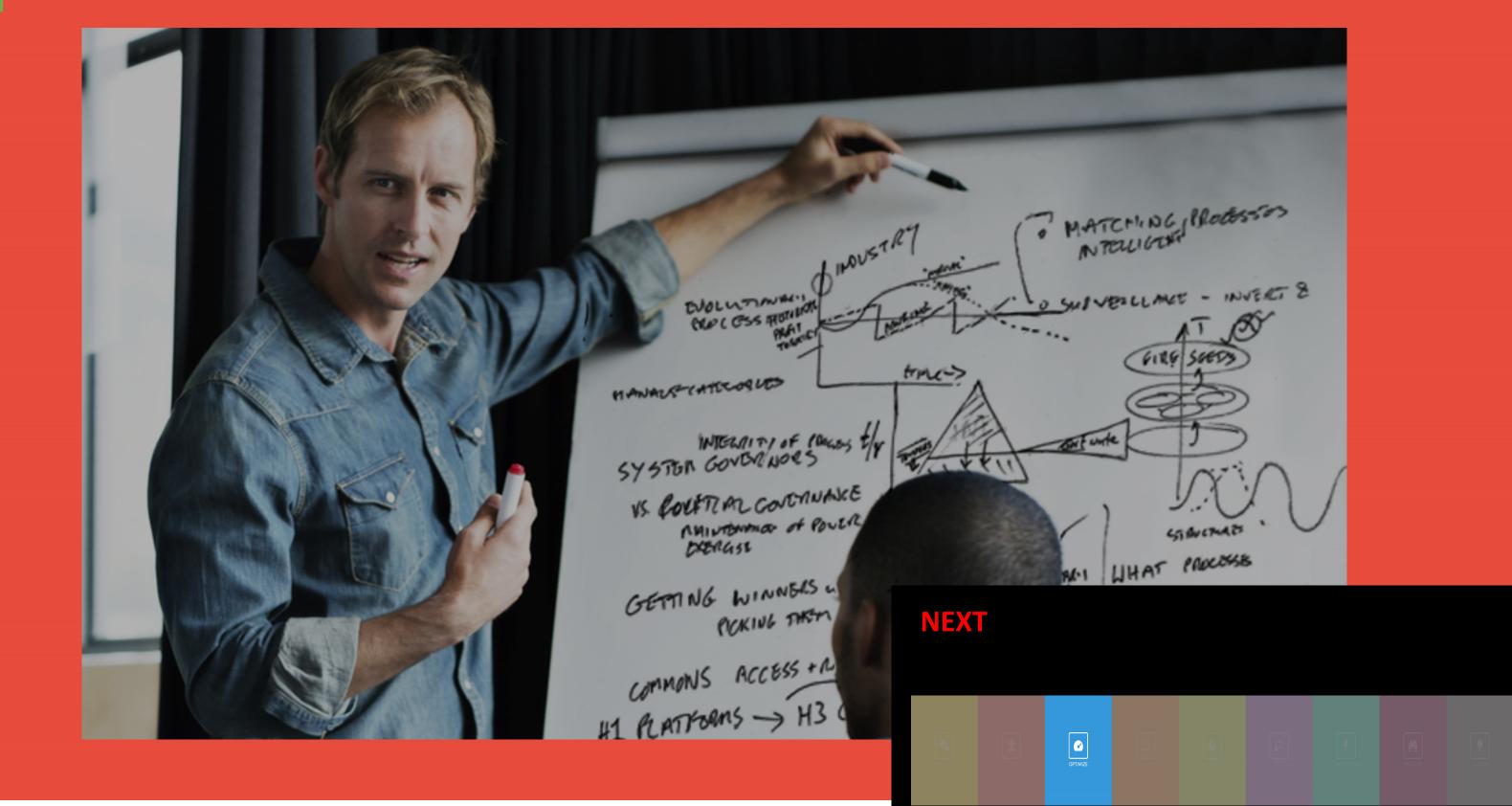






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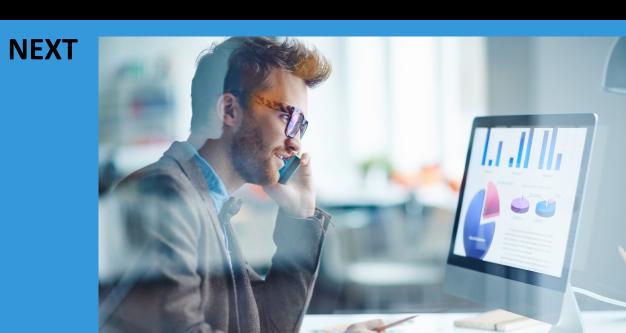


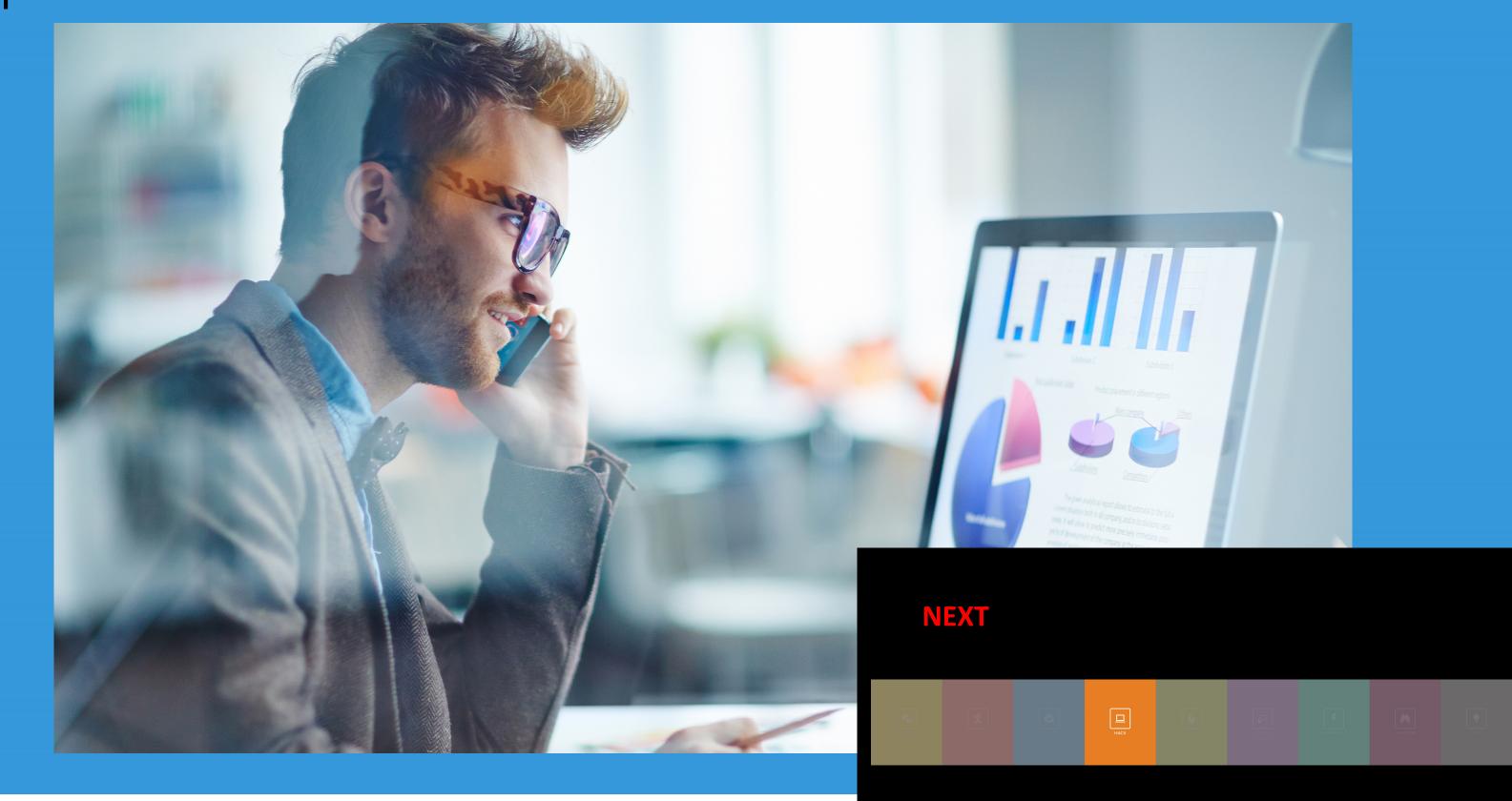


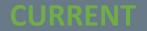








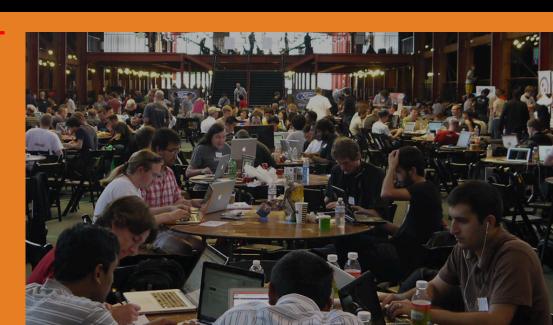


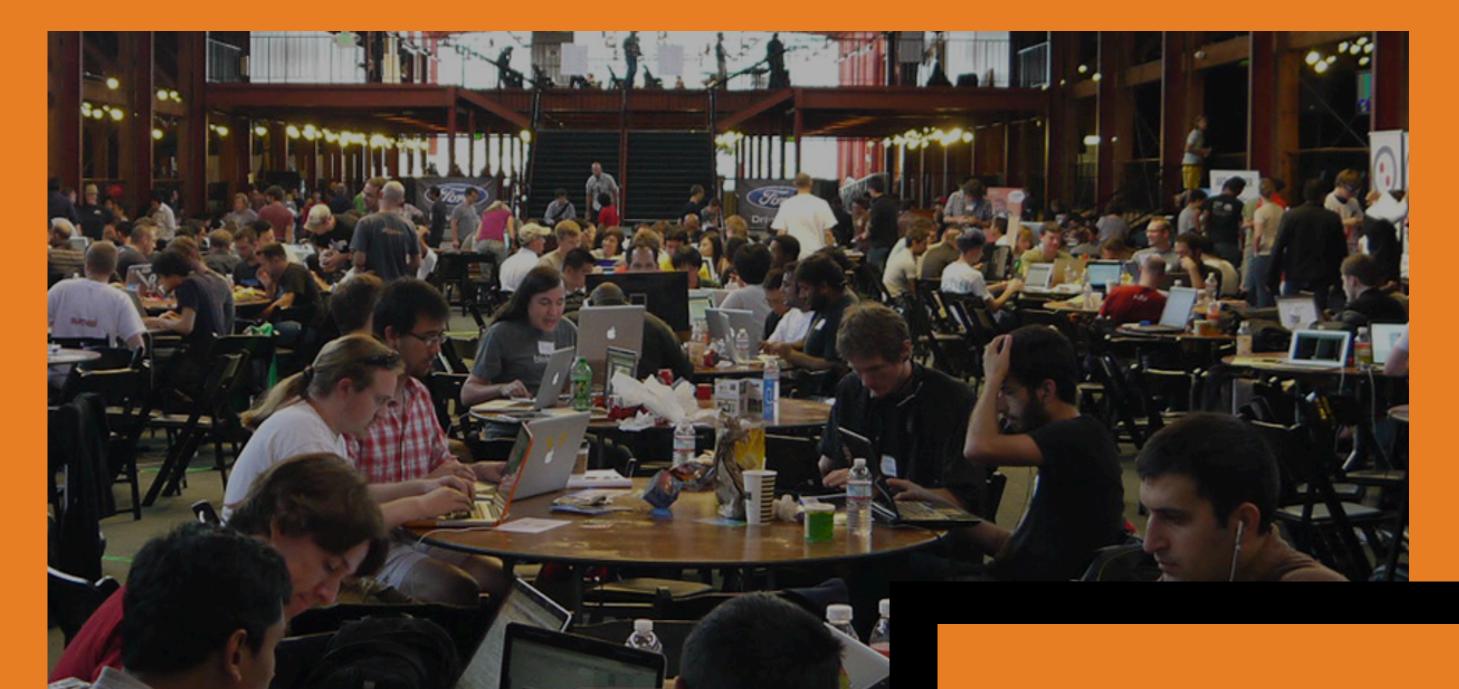




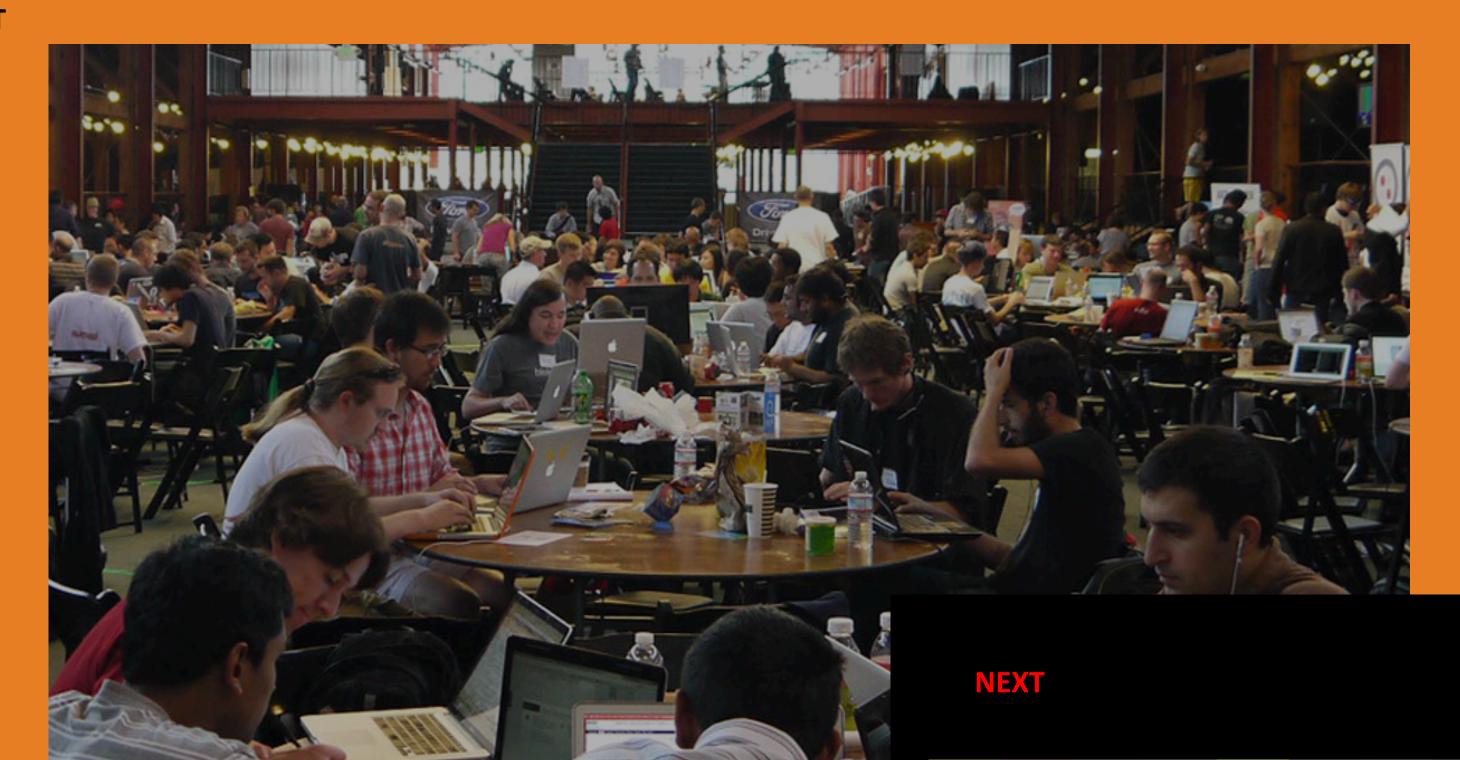


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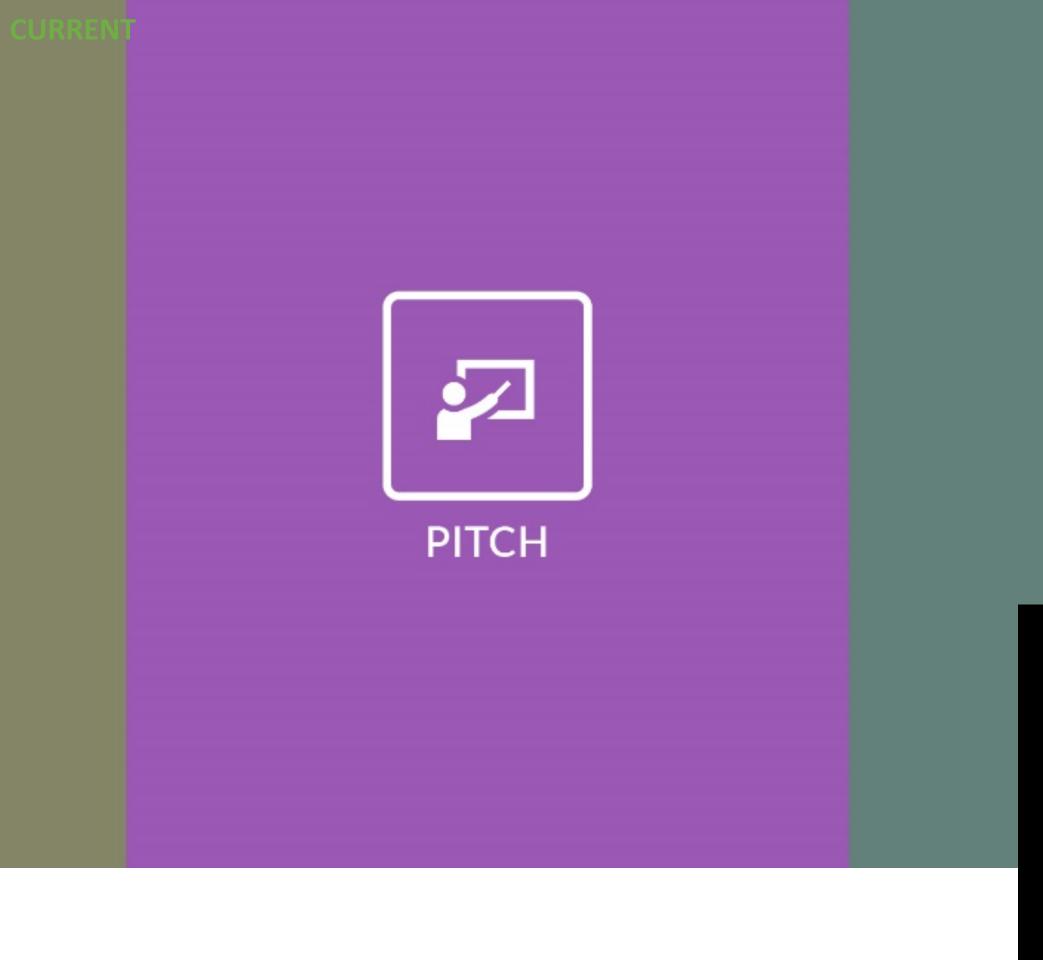






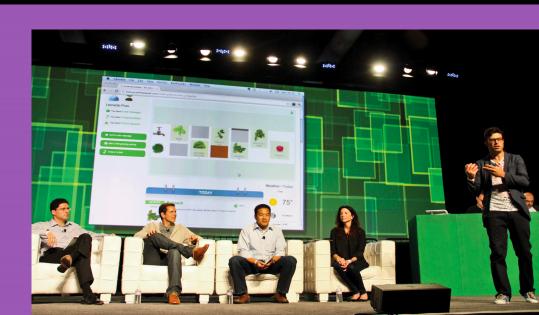


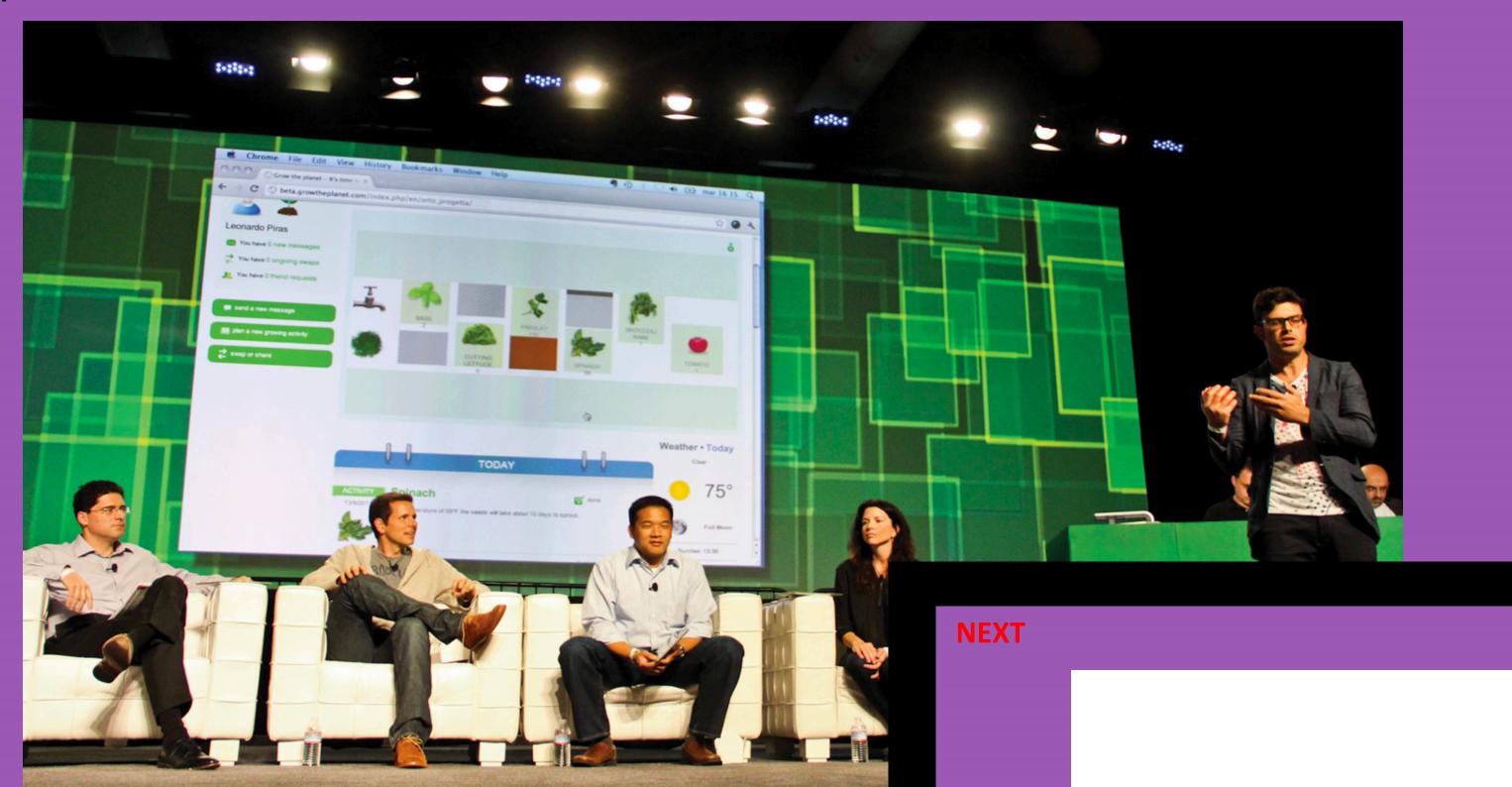


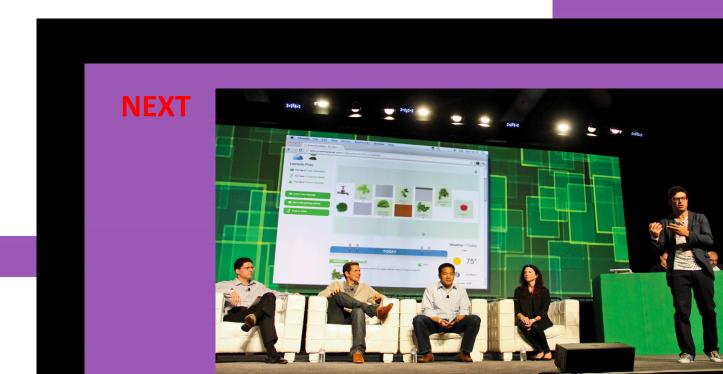


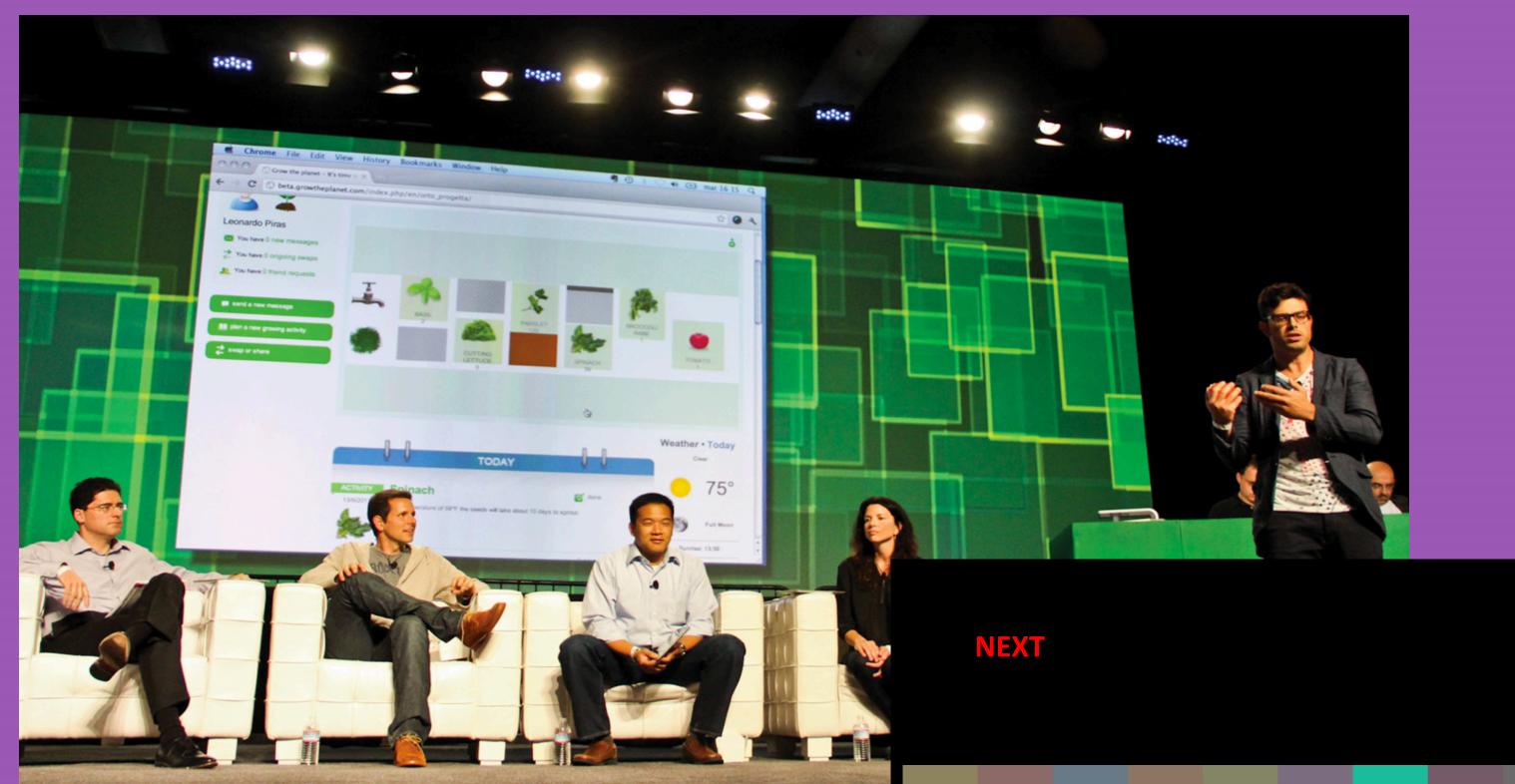


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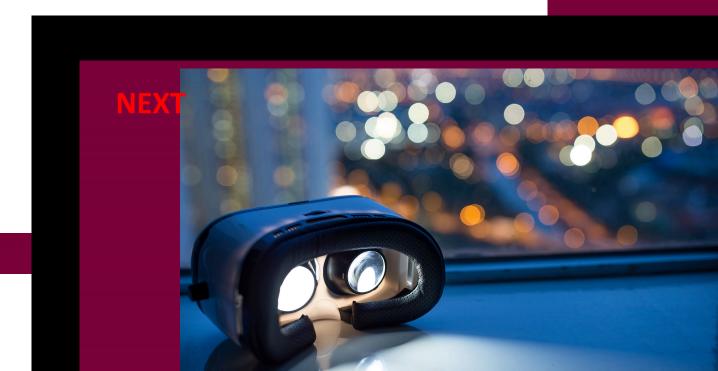


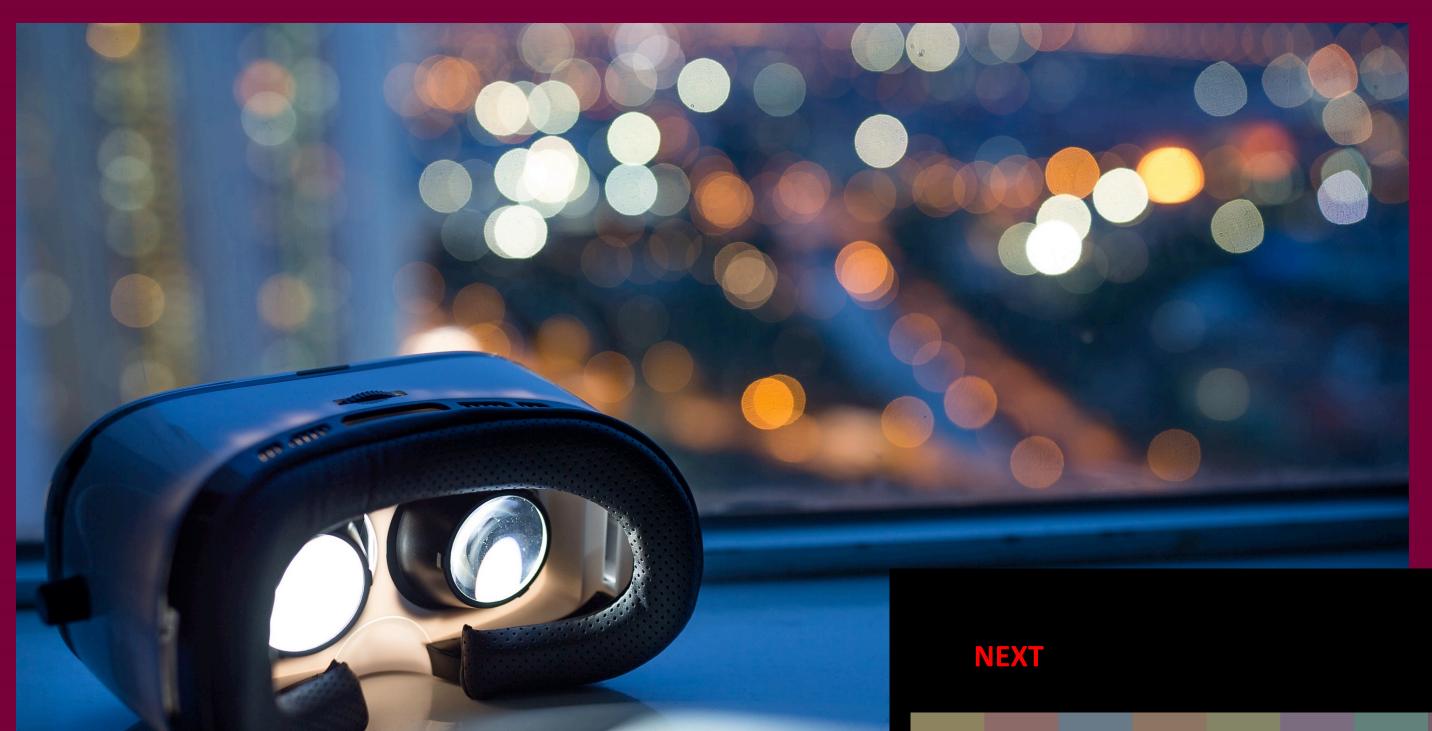












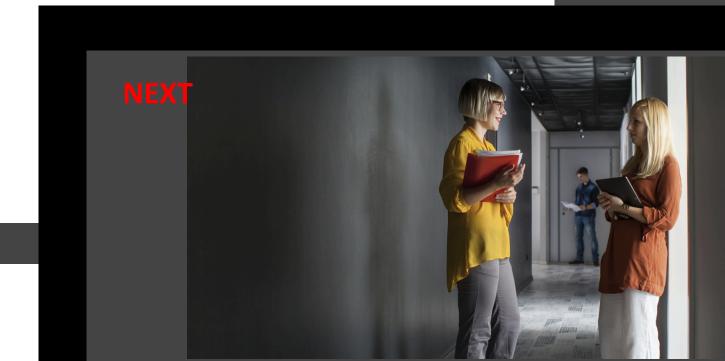
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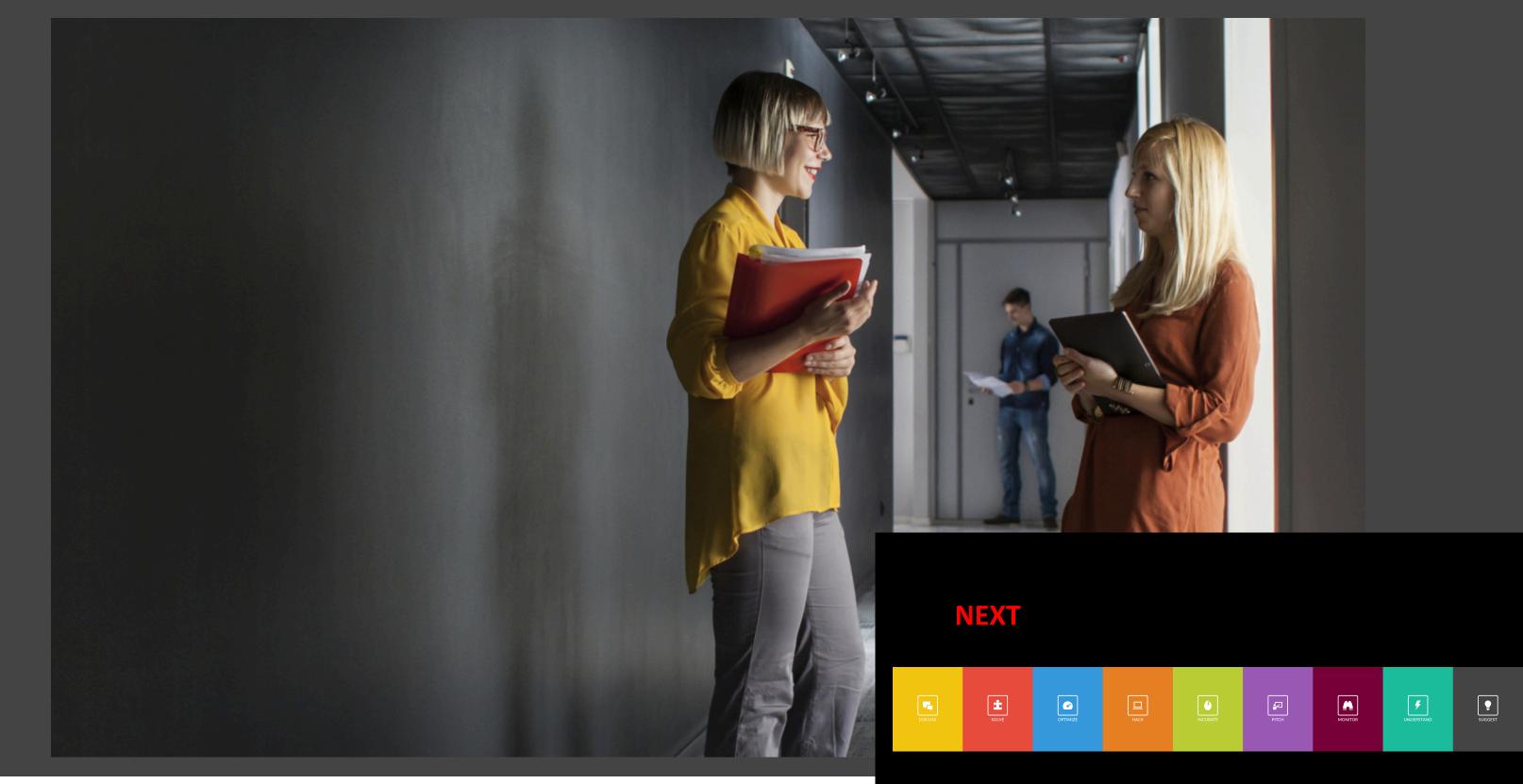


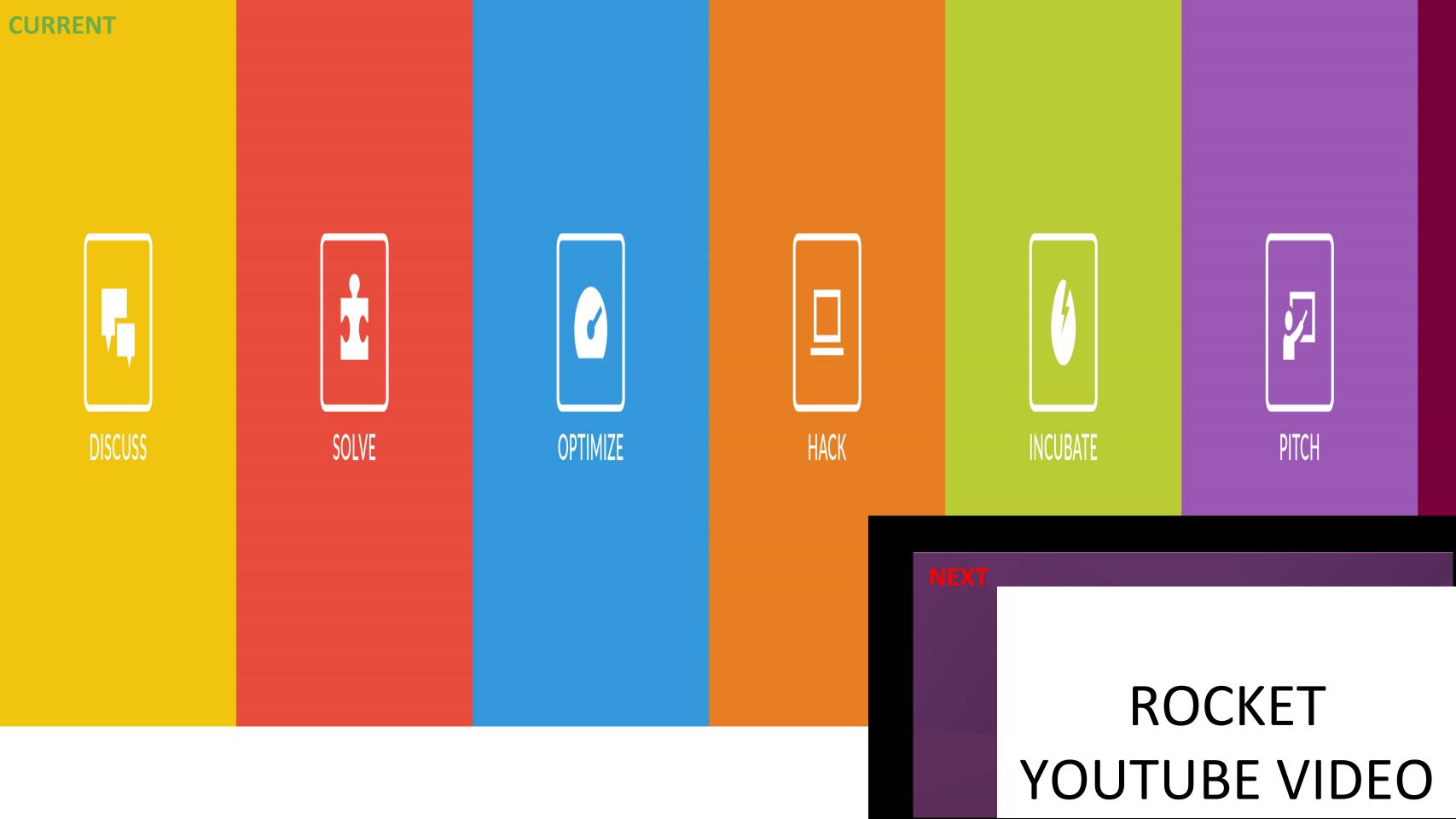




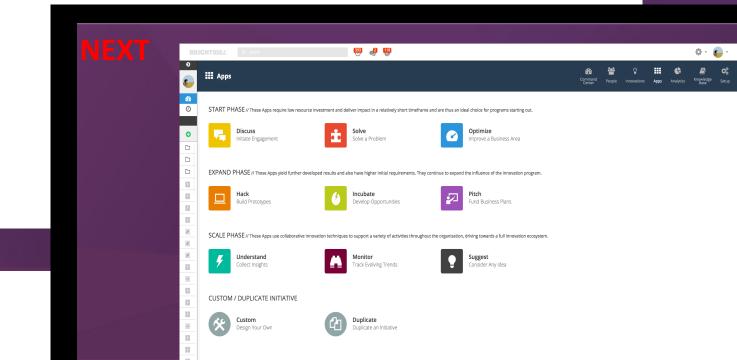


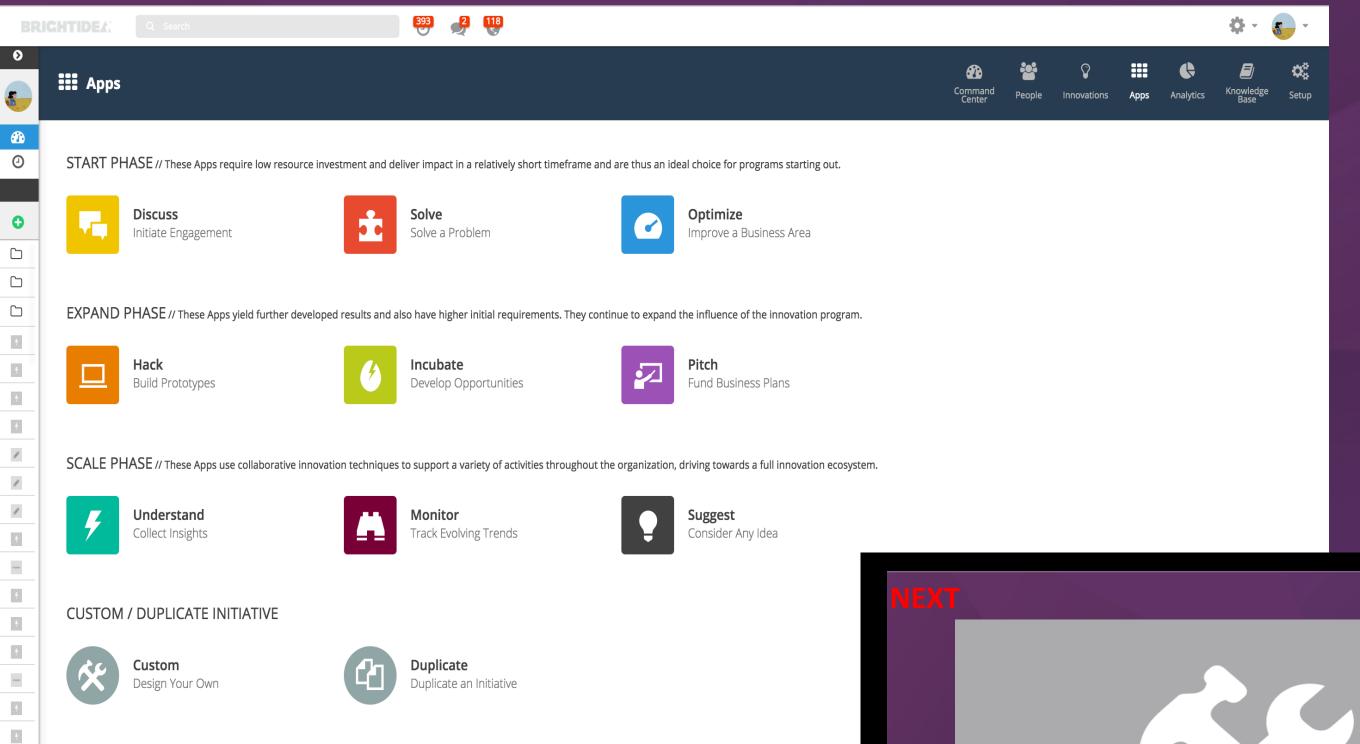






ROCKET YOUTUBE VIDEO









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